



# HOWFIELD RESPONSE

Mr Keith Medhurst & Bledar Vata  
Graystones of Tankerton  
85 Tankerton Road  
Whitstable  
Kent  
CT5 2AJ

29.03.2016  
QU 13080/PH  
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Dear Mr Medhurst and Vata

As promised please find below confirmation of maintenance cost regarding your fire alarm system, I have also quoted for the maintenance of your intruder alarm and fire extinguishers.

## Fire Alarm

For the size of your premises you required a minimum of one maintenance inspection per annum. On the first inspection a full inventory of equipment will be taken, condition of equipment and installation. Any issues will be raised on the maintenance docket and brought to your attention, as the system has been installed recently I would like to think everything is in order.

Annual maintenance charge will be: **£75.00 + vat**

## Intruder Alarm System

From what I could see the intruder alarm is a basic bells only system with no communication. This can be serviced at the same time as the intruder alarm system.

Annual maintenance charge will be: **£75.00 + vat**

## Fire Extinguishers

It is mandatory that you have to have your Fire Extinguishers inspected, tested and certificated once a year.

Annual maintenance charge will be: **£55.00 + vat**



Howfield Response Limited, Suite 1, Young Brothers Complex,  
East Kent International Freight Terminal, Hernhill, Faversham, Kent ME13 9EN



## Multiple Service Discount

As we will already be on site servicing one system it saves us money to stay onsite and service another, therefore we pass 50% of these savings onto you.

Fire Alarm: £75.00 + vat  
Intruder Alarm: £75:00 + vat  
Fire Extinguishers: £55:00 + vat

Total: £205.00  
Discount: £40:00

Grand Total: **£165.00 + vat** per annum

Please do not hesitate to contact me should you have any questions or queries

Yours sincerely

Paul Hawkins  
Howfield Response Limited

